

MINUTES
PLANNING & ZONING COMMISSION REGULATORY REVIEW COMMITTEE

Wednesday, November 16, 2011

Town Council Chambers, Audrey P. Beck Municipal Building

Members present: M. Beal, K. Rawn, K. Holt (1:45 p.m.), V. Ward

Others present: L. Painter, Director of Planning and Development

Call to Order

Chairman Beal called the meeting to order at 1:23 p.m.

Approval of Minutes

10-26-11- V. Ward MOVED, K. Rawn SECONDED, that the 10/26/11 minutes be approved as written.
MOTION PASSED UNANIMOUSLY.

Zoning and Subdivision Regulation Issues Under Consideration

Painter provided summarized the various regulation changes under consideration for the Committee to prioritize. K. Holt joined the meeting at 1:32 p.m.

Based on Committee discussion, the following were identified as the top three priorities for Committee review and discussion over the next few meetings:

- Miscellaneous Corrections/Clarifications identified by Zoning Agent in memo dated 9/21/2011
- Live Music/Recorded Music/Entertainment regulations
- Low Impact Development (LID) regulations

The Committee also identified changes to the multi-family development regulations as a priority, but acknowledged that this would be a substantial project and would therefore be tackled over several meetings. As a starting point, Painter was asked to research multi-family development in other college communities, including Charlottesville, Virginia; Hanover, New Hampshire; State College, Pennsylvania; and Amherst, Massachusetts. Specifically the committee would like to see examples of quality design that is compatible with surrounding neighborhood context.

Once initial priorities were established, the Committee began discussions on the miscellaneous changes/clarifications requested by the Zoning Agent. Based on the discussion, Painter agreed to prepare specific amendments related to the following items:

- Driveway criteria
- Children's playground equipment permitting requirements
- Special event signs
- Portable storage containers
- Corner visibility
- Recording requirements for special permit renewals

The following items required further discussion with the Zoning Agent:

- Charity collection boxes
- Program registration signs
- Animal rescue shelters and companion animal training
- Non-conforming structures
- Cooking facilities in efficiency units

Future Meetings

Painter presented a proposed meeting schedule for 2011-2012. K. Holt MOVED, V. Ward SECONDED, that the meeting schedule be adopted as proposed. MOTION PASSED UNANIMOUSLY.

Adjournment

The meeting was adjourned at approximately 3:15 p.m.

Respectfully submitted, K. Holt, Secretary